CANADIAN COUNTY
EXPO
AUTHORITY

# Minutes of the Board

Canadian County Expo Authority Board of Trustees Meeting
Thursday, August 13, 2026

Notice of the meeting and agenda were posted on August 11, 2026, at 9:00am at the Canadian County Courthouse, 201 N. Choctaw Ave, El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:
Tomas Manske called the meeting to order at 3:11pm.

Agenda Item #2:
The members present were Tomas Manske, Kelly Beck, Danny Lawson, Pam Shelton, and newly appointed Rosalia Pecina. A Quorum was present.

Agenda Item #3
A motion was made by Shelton to accept the appointment of Rosalia Pecina to the Canadian County Expo Authority Board. The motion was seconded by Kelly Beck. The motion carried unanimously. Trustee Pecina then completed the Oath of Office for her position as a Trustee of the Canadian County Expo Authority.

Agenda Item #4:
A motion was made by Danny Lawson to approve the July minutes as presented. The motion was seconded by Pam Shelton. Rosalia Pecina abstained because she was not present at the July 9, 2026 meeting. All in favor, save Mrs. Pecina. Motion carried.

Agenda Item #5:
A motion was made by Kelly Beck to renew the United Systems agreement at the increased rate for computer and IT services. The motion was seconded by Danny Lawson. Motion carried unanimously.

Agenda Item #6:
Financial report presented by BHB Financial Services, LLC given. BHB reported that work was continuing the balance sheet, particularly regarding the Expo Authority's equipment records.
It was explained that equipment had previously been recorded in a single lump sum rather than being separately identified with individual purchase prices and depreciation schedules. Staff and BHB are working to identify historical equipment purchases and establish appropriate values and depreciation schedules. Approximately $200,000 in equipment remains under review.
BHB advised that more detailed quarterly financial reports can be provided to the Board, including information showing budget versus actual performance and the percentage of the fiscal year utilized. Kelly Beck made the motion to accept the financial report. Danny Lawson seconded the motion. Motion carried unanimously.

Agenda Item # 14:
New business included reminding Board members that volunteers are needed at the Fair Welcome Booth during the Canadian County Free Fair. Board members were encouraged to volunteer for shifts as their schedules allow.

Board members were also reminded of the upcoming "You Make the Difference" conference, scheduled for Saturday (Aug 15th) at 9:00 a.m. at the Expo Center. The initiative was described as an OSU-supported program funded through a grant.

Agenda Item #15.
There being no further business before the Board, Tomas Manske adjourned the meeting at 4:10p.m.

Respectfully Submitted,

_____
Dani Adams
Secretary

Approved By,

_____
Tomas Manske
Trustee Chair