CANADIAN COUNTY
EXPO
AUTHORITY

NOTICE OF SPECIAL MEETING OF THE TRUSTEES OF THE CANADIAN COUNTY EXPO AUTHORITY

Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2011, Section 301-314), notice is hereby given that the Trustees of the Canadian County Expo Authority will hold a special meeting as follows:

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED
2026 OCT -9 A 9:04
SHERRY MURRAY
COUNTY CLERK

Date: Tuesday, October 13, 2026
Time: 3pm
Place: Canadian County Expo-Conference Room
3001Jensen Road East
El Reno, Ok 73036

1. Call meeting to order.
2. Trustee Roll Call.
3. Introduction of new Client Engagement Coordinator.
4. Discussion, consideration, action, and/or possible amendment concerning the minutes of the Regular Meeting held on September 10, 2026.
5. Financial presentation from CCEA accountant BHB Financial Services, LLC.
6. Discussion, consideration, action, and/or possible amendments concerning nominations for the newly added two Board seats.
7. Discussion, consideration, and possible action concerning approval of an interim music license for live music attractions.
8. Discussion, consideration, action, and/or possible amendments regarding the Heartland Harvest Farm and Ranch Show, OK Wine Brew & BBQ, Community Night Gala and United We Show.
9. Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) of the Open Meetings Act for discussion of the employment, hiring, firing, appointment, promotion, demotion, disciplining or resignation of the following:
    - Executive Director
    - Facility Manager
    - Client Engagement Coordinator
    - Accounts Coordinator
    - Office & Special Events Coordinator
    - Lead Event Tech
    - Event Techs
    - Janitorial Tech
10. Discussion and possible vote to reconvene into open session.
11. Discussion, consideration, and possible action concerning the staff structure discussed in Executive Session.
12. Discussion, consideration, and possible action to approve an amendment to the Canadian County Expo Authority Employee Handbook.

13. Presentation of monthly facility updates from the Executive Director, with discussion as necessary:
    - Event& Lead Reports
    - Facility Report
    - Executive Director Report
14. Adjournment.

This is to certify that in conformity with the Oklahoma Open Meetings Act a true and correct copy of the above and foregoing Notice was posted at the place of meeting at _____ on the 8th day of October 2026. A true and correct copy of such Notice was filed in the office of the County Clerk as required by law.

Mandy Davis, Executive Director
Date: 10/9/26

The Canadian County Expo Authority encourages participation from the public. If participation at any public meeting is not possible due to a disability, notification to the Expo Authority at (405) 422-5400 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The Authority may waive the 48-hour rule if interpreters for the deaf (signing) are not the necessary accommodation. Items added to the agenda are underlined.