

Canadian County Expo Authority Board of Trustees Meeting
Thursday, June 11, 2026

Notice of the meeting and agenda were posted on June 8, 2026, at 10:16am at the Canadian County Courthouse, 201 N. Choctaw Ave, El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:

Tomas Manske called the meeting to order at 3:06pm.

Agenda Item #2:

The members present were Tomas Manske, Kelly Beck, and Danny Lawson. Pam Shelton and Mike Harris, were absent. A Quorum was present.

Agenda Item #3

No action.

Agenda Item #4:

Motion to approve the minutes from May 14, 2026 regular meeting was made by Kelly Beck. Danny Lawson seconded this motion. The motion passed unanimously, 3-0.

Agenda Item #5:

Report given.

Agenda Item #6:

Tomas Manske made the motion, seconded by Danny Lawson, to approve the following agreements:

- 6A. ACCO-SIF 2026/2027 Workman's Compensation
- 6C. Trane
- 6D. Verosa
- 6G. Chickasha Industrial
- 6I. Cytracom
- 6J. Evron
- 6K. MaxLift
- 6L. EquipmentShare

The other accounts listed (6B ACCO- Property/Liability, 6E. United Systems, & 6F. Dobson Fiber) will be considered during the next meeting.

Agenda Item #7:

After reviewal and discussion, Danny Lawson moved to approve renewal of the recommended memberships. Kelly Beck seconded the motion. Motion carried unanimously.

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Minutes continued:

Agenda Item #8:

Motion to approve the 2027 National Land & Range Judging Contest contract made by Kelly Beck. Tomas Manske seconded the motion. Motioned carried unanimously.

Agenda Item #9:

Tomas Manske made the motion to approve the 2027 Redlands Graduation as proposed but gave the Executive Director the authority to negotiation and/or deviate from the current fee schedule. Kelly Beck seconded the motion. The motion carried unanimously.

Agenda Item #10:

At 3:35pm Kelly Beck made the motion, seconded by Tomas Manske, to enter Executive Session pursuant a to 25 O.S. § 307(B)(1) of the Open Meetings Act for discussion of the employment, hiring, firing, appointment, promotion, demotion, discipline or resignation of the following:

- Executive Director
- Facility Manager
- Client Engagement Coordinator
- Accounts Coordinator
- Lead Event Technician
- Event Technician
- Janitorial Technician
- Grounds Technician

Agenda Item #11:

Executive Session conducted for the purposes set forth above.

Agenda Item #12:

Executive Session concluded & reconvened at 4:43pm.

Agenda Item #13:

Motion Approve a 3% salary increase for all employees and authorize the Executive Director to implement salary adjustments in accordance with the manager's recommendations, employee evaluations, longevity, and the approved pay-scale guidelines. The motion also included providing employee bonuses as discussed during Executive Session.

Verbal votes: Manske: Yes, Lawson: Yes, Beck: Yes. Motion carries unanimously.

Agenda Item #14:

Facility Manager, Joe Hall, presented monthly facility report. Discussion included:

Discussion included:

- Meeting with Canadian County Emergency Management to begin development of a comprehensive emergency operations plan for the Expo Center.
- Completion of annual inspections, including fire systems, monitoring systems, septic systems, and other routine maintenance items.
- Upcoming five-year pressure testing of the fire suppression system.

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Minutes continued:

- Lighting repairs remain under review. One quote totaling approximately \$34,000 has been received, and additional quotes will be obtained before bringing the project to the Board.
- Progress on the sale ring renovation was reported, with approximately 90% of the welding completed. Decking is the next phase, followed by evaluation of rubber flooring options, including potential sponsorship opportunities.

The Executive Director gave reports including:

- A recent health department inspection identified several items requiring correction, including cleaning schedules, food storage requirements, ice machine maintenance, and vent hood cleaning.
- Staff is addressing all inspection findings, and future concession agreements will include responsibility for maintaining health code compliance.
- The Executive Director presented the monthly operations and events report.
- Business development updates included:
 - New event inquiries for a pickleball event, fall car show, intercollegiate horse show, and additional cornhole tournaments.
 - The Cornhole Association has scheduled another tournament following its June event.
- Financial updates included:
 - Two outstanding invoices remain from the Oklahoma State Hereford Association and the Mini Hereford Association. Staff reported no concerns regarding payment.
- Upcoming events include:
 - MMA Cage Fight
 - Scissortail Dog Agility
 - Team Roping
 - Cornhole Tournament
 - Circus

The Executive Director also presented:

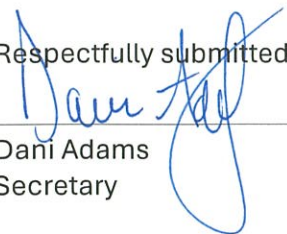
- The public-facing schedule for the upcoming Canadian County Fair.
- Updates on the fair book, which has been submitted for printing and is being converted into an interactive digital version with hyperlinks.
- Increased public engagement through social media promotion of the fair schedule.
- Addition of the Route 66 Classic Cattle Show as an open, climate-controlled event during the county fair to increase participation and economic impact.
- Plans to update the agreement between the Expo Authority and the Fair Board based on recommendations from the auditor and legal counsel.

Agenda Item #15.

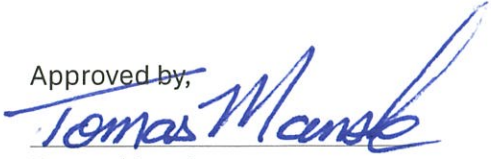
No new business.

Agenda Item #16. There being no further business before the Board, Tomas Manske adjourned the meeting at 4:55p.m.

Respectfully submitted,


Dani Adams
Secretary

Approved by,


Tomas Manske
Trustee Chair