



Minutes of the Board

Canadian County Expo Authority Board of Trustees Meeting
Thursday, June 12, 2025

Notice of the meeting and agenda were posted on June 9, 2025 at 9:56am at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:

Tomas Manske called the meeting to order at 3:00pm.

Agenda Item #2:

The members present were Kelly Beck, Danny Lawson, Tomas Manske, Pam Shelton, and Mike Harris. A Quorum was present.

Agenda Item #3

Motion to approve the minutes of the Special Meeting held May 29, 2025, was made by Mike Harris. Pam Shelton seconded this motion. The motion passed unanimously.

Agenda Item #4:

Beck moved, seconded by Harris, to accept the financials as presented for May 2025. The motion passed unanimously 5-0.

Agenda Item #5:

Facility update given. No action taken.

Agenda Item #6:

The introduction of Central Tech Truck Driving School was given to the Board. Legal counsel advised checking with the City of El Reno to see what permits and regulations must be followed in regard to a gravel lot for the school's use. No action taken.

Agenda Item #7:

Mandy Davis, Executive Director, recommended opening a second sweep account with BancFirst for the purpose of rental income and using \$250,000 of the FY25 income to open the account. Shelton moved, seconded by Lawson, to follow the recommendation of the Executive Director and open a second sweep account. The motion passed unanimously 5-0.

Agenda Item #8:

Beck moved, seconded by Shelton, to allow payments to be made by credit card and to set a 4% service fee for all card payments. The motion passed unanimously 5-0.

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Agenda Item #9:

Harris moved, seconded by Lawson, to accept the changes made to the Financial Policies and Procedures. The motion passed unanimously 4-0, with Kelly Beck being absent for the vote.

Agenda Item #10:

Mandy Davis, Executive Director, recommended using \$140,000 of remaining FY25 budget to purchase the equipment on loan to the CCEA from Canadian County District #2 shop. Harris moved, seconded by Shelton to follow the recommendation of the Executive Director. The motion passed unanimously 5-0.

Agenda Item #11:

Shelton moved, seconded by Beck, to move forward with Option A, twice a year service. The motion passed unanimously 5-0.

Agenda Item #12:

Beck moved, seconded by Lawson, to purchase the large format printer. The motion passed unanimously 5-0.

Agenda Item #13:

Lawson moved, seconded by Harris, to enter in the service agreement with Standley Systems. The motion passed unanimously 5-0.

Agenda Item #14:

Beck moved, seconded by Shelton to accept the painting estimate and move forward with service. The motion passed unanimously 5-0.

Agenda Item #15:

The Executive Director, Mandy Davis, gave a recap of happenings from the past month. No action taken.

Agenda Item #16:

New business regarding Worker's Compensation and Property and Liability Insurance with ACCO was brought before the board. Harris moved, seconded by Shelton, to go with payment option 1 for both insurance options presented and that we create a \$50,000 earmarked fund for deductible purposes. Also, we approve the resolution to execute the agreement establishing the Association of County Commissioners of Oklahoma. Upon a roll call, the motion passed unanimously 5-0.

Agenda Item #17:

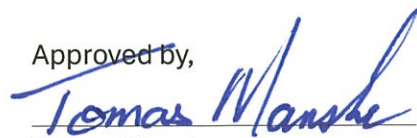
There being no further business before the board, Chair Tomas Manske adjourned the meeting at 4:44p.m.

Respectfully submitted,



Dari Adams
Acting Secretary

Approved by,



Tomas Manske
Trustee Chair

