

Canadian County Expo Authority Board of Trustees Meeting  
Thursday, July 10, 2025

Notice of the meeting and agenda were posted on July 7, 2025 at 9:56 am at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:

Tomas Manske called the meeting to order at 3:00pm.

Agenda Item #2:

The members present were Kelly Beck, Danny Lawson, Tomas Manske, Pam Shelton, and Mike Harris. A Quorum was present.

Agenda Item #3

Motion to approve the minutes of the Regular Meeting held June 12, 2025, was made by Mike Harris. Pam Shelton seconded this motion. The motion passed unanimously.

Agenda Item #4:

Financial presentation given. No action taken.

Agenda Item #5:

Facility update given. No action taken.

Agenda Item #6:

Motion to allow the Executive Director, Mandy Davis, to negotiate special rates for “add on” items (for example, a discounted rental fee for equipment) was made by Danny Lawson. Seconded by Mike Harris. The motion passed unanimously.

Agenda Item #7:

Promoters of the OK Air Show gave an update/presentation on their event. This included event needs & plan for traffic control, security, etc. CCEA Board was updated by the promoters on their efforts on pre-sales, marketing, required permits, connections, etc. No action taken.

Agenda Item #8:

Mark Endress & John Thorpe with Central Tech Truck Driving School gave report. Mandy Davis was given permission to negotiate lease terms with Central Tech and bring those terms back to the board for approval once negotiations have ceased. This motion was made by Tom Manske and seconded by Pam Shelton. The motion passed unanimously.



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Minutes continued:

Agenda Item #9:

Harris moved, seconded by Lawson, to renew the contract with HR consulting firm, Yenzer Consulting Services, LLC. The motion passed unanimously.

Agenda Item #10:

Motion to enter Executive Session was made at 3:40 by Kelly Beck. Pam Shelton seconded the motion. The motion passed unanimously. Executive Session ended at 4:05pm. Regular session reconvened & the CCEA Board approved salary caps of the following positions:

- A) Director: \$77,000.00
- B) Facility Manager has been moved to salary with a cap of \$60,000.00
- C) Office Manager: 54,000.00
- D) Lead Event Tech: 50,000.00
- E) Event Technician: \$44,720.00
- F) Event Technician: \$41,600.00
- G) Janitorial Technician: \$37,600
- H) Office Assistant: \$40,000.00
- I) Grounds Technician: \$41,600.00

The motion passed unanimously.

Agenda Item #11:

Director's reports given on various upcoming events including the latest information on the Hobby Lobby event. No action taken.

Agenda Item #12:

No new business before the board.

Agenda Item #13:

There being no further business before the board, Chair Tomas Manske adjourned the meeting at 4:34p.m.

Respectfully submitted,

  
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Dani Adams  
Secretary

Approved by,

  
\_\_\_\_\_  
Tomas Manske  
Trustee Chair

