

Canadian County Expo Authority Board of Trustees Meeting
May 29, 2025

Notice of the meeting and agenda were posted at 9:00 am on May 6th, 2025, at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:

Tom Manske called the meeting to order at 3:00 pm.

Agenda Item #2:

The members present were Tom Manske, Danny Lawson, Kelly Beck, Pam Shelton, and Mike Harris. A Quorum was present.

Agenda Item #3

Shelton moved, seconded by Beck to approve the minutes from the Meeting of April 10th, 2025. The motion passed unanimously 5-0.

Agenda Item #4:

Beck moved, seconded by Lawson, to accept the financials as presented for April 2025. The motion passed unanimously 5-0.

Agenda Item #5:

Facility update given. No action taken.

Agenda Item #6:

Shelton moved, seconded by Beck, to have staff contact the State Auditor and follow what they suggest. The motion passed unanimously 5-0.

Agenda Item #7:

Harris moved, seconded by Beck, to approve the FY26 budget to be sent before the Board of County Commissioners. The motion passed unanimously 5-0.

Agenda Item #8:

Shelton moved, seconded by Lawson, to table the item pending communication with Mandy and Scott Stevens about the details of the event. The motion passed unanimously 5-0

Agenda Item #9:

Harris moved, seconded by Shelton, to honor the amount previously discussed between CVtech and Mandy and to add a statement that prices are subject to change for all future events. The motion passed unanimously 5-0.

Agenda Item #10:

Beck moved, seconded by Shelton to set the fixed asset threshold at purchases of \$2000 or more with a minimum of 3-year life expectancy per the Executive Directors suggestion. The motion passed unanimously 5-0

Agenda Item #11

The Executive Director Mandy Davis gave a recap of the happenings from the past month. No action taken.

May 8th, 2025, Minutes continued:

Agenda Item #12:

Tom Manske informed the Board of were not able to assist the City of El Reno with panels for an event, but the Fair Board was able to assist instead. He also suggested possibly using Oklahoma Correctional in the future when purchasing items they can assist with. Manske also informed the Board that, now that the old fairgrounds property is not available, the truck driving school is looking for a place to lease a parking lot and that he will be having a meeting to gather information and see if we could do something work. No action taken.

Agenda Item #13:

There being no further business before the Board, Chair Tom Manske adjourned the meeting at 3:57 pm.

Respectfully submitted,



Amy Ferguson
Secretary/Treasurer

Approved by,



Tomas Manske
Trustee Chair