

# Canadian County Expo Authority

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## AGENDA

### NOTICE OF SPECIAL MEETING OF THE TRUSTEES OF THE CANADIAN COUNTY EXPO AUTHORITY

Pursuant of the Oklahoma Open Meeting Act (Title 25 O.S. 2011, Section 301-314), notice is hereby given that the Trustees of the Canadian County Expo Authority will hold a special meeting as follows:

Date: Thursday, December 12th, 2024

Time: 3:00pm

Place: Canadian County Expo Center Conference Room

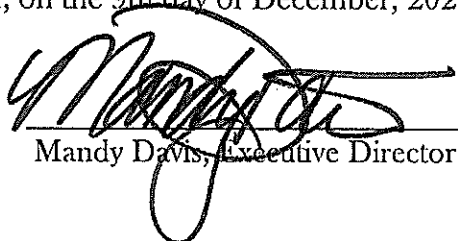
3001 Jensen Road E.

El Reno, OK 73036

1. Call meeting to order.
2. Trustee Roll Call.
3. Approval of the minutes from the Special Meeting on November 14th, 2024.
4. Presentation of finances for November 2024.
5. Discussion and possible action regarding monthly facility updates by the Facility Manager.
6. Discussion and possible action regarding Directors and Officers insurance.
7. Discussion and possible action regarding Community Night Gala sponsorship levels.
8. Discussion and possible action regarding Yenzer Consulting Services proposal for retained Human Resource services.
9. Discussion and possible action regarding 2025 facility rental rates.
10. Discussion and possible action regarding concessions contract for the 2025 calendar year.
11. Discussion and possible action regarding employee job descriptions.
12. Discussion and possible action regarding monthly update from the Executive Director.
13. Adjournment.

STATE OF OKLAHOMA  
CANADIAN COUNTY  
FILED OR RECORDED  
2024 DEC - 9 A 10: 07  
SHERRY MURRAY  
COUNTY CLERK

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was given to the County Clerk of Canadian County at 10:22 o'clock A.M., of the 9th day of December, 2024 and that a true and correct copy of such notice of said meeting was posted at the place of said meeting at 10:45 o'clock A.M., on the 9th day of December, 2024 as required by law.

  
Mandy Davis, Executive Director