

Canadian County Expo Authority Board of Trustees Meeting
November 14, 2024

Notice of the meeting and agenda were posted at 8:45 am on November 12, 2024, at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

Agenda Item #1:

Tom Manske called the meeting to order at 3:00pm.

Agenda Item #2:

The members present were Tom Manske, Kelly Beck, Danny Lawson, Pam Shelton, and Mike Harris. A Quorum was present.

Agenda Item #3

Harris moved, seconded by Shelton, to approve the minutes from the Meeting of October 9th, 2024. The motion passed unanimously 5-0.

Agenda Item #4:

Beck moved, seconded by Lawson to accept the October 2024 financials. The motion passed unanimously 5-0.

Agenda Item #5:

Facility update given. No action needed

Agenda Item #6:

Beck moved, seconded by Shelton, to all the Executive Director leeway to make the decision of who to go with for concessions. The motion passed unanimously 5-0.

Agenda Item #7:

The Executive Director informed the Board of Directors that hiring employees for the transition will be taking place and that the job descriptions are available if the board would like them. No action needed.

Agenda Item #8:

Beck moved, seconded by Harris, to accept the regular meeting dates for 2025 as the second Thursday of each month at 3pm. The motion passed unanimously 5-0.

Agenda Item #9:

The Executive Director gave an update of the status of securing Board Insurance. No action taken.

Agenda Item #10:

Beck moved, seconded by Shelton, to follow the Executive Directors suggestion for a discounted show for the current year only, with a report on the event after the event. Upon roll call Lawson: yes, Manske: yes, Beck: yes, Shelton: yes, Harris: no. The motion passed 4-1.

Agenda Item #11:

Harris moved, seconded by Shelton, to accept the Washington National as the supplementary insurance provider. The motion passed unanimously 5-0.

Agenda Item #12:

Shelton moved, seconded by Lawson, to accept the holiday schedule as presented. The motion passed unanimously 5-0.

November 14th, 2024, Minutes continued:

Agenda Item #13:

The Executive Director suggested giving the Fair Board a total of four weekends and one day throughout the year to put on the Free Fair, Junior Livestock Show, and the United We Show events. Moved by Harris, seconded by Beck, to accept the recommendation of the Executive Director. The motion passed unanimously 5-0.

Agenda Item #14:

The Executive Director gave a monthly summery report to the Board of Trustees. No action taken.

Agenda Item #15:

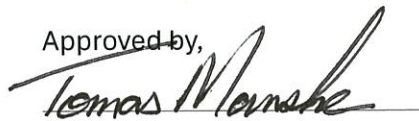
There being no further business before the Board, Chair Tom Manske adjourned the meeting at 4:24pm.

Respectfully submitted,



Amy Ferguson
Secretary/Treasurer

Approved by,



Tomas Manske
Trustee Chair